



**Tun Dr Lim Chong Eu Library**

**LIBRARY MATERIALS DONATION RECEIPT FORM**

I am donating \_\_\_\_\_ number of books / journals / CDs / DVDs / others (*please circle*) to the Tun Dr Lim Chong Eu Library with the understanding that they will be added to the collection if they fall within the Library's collection priorities. If not, the items may be disposed of in any manner deemed suitable by the Library.

Donor's Name \_\_\_\_\_

Donor's Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Post Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Hand phone \_\_\_\_\_

\_\_\_\_\_  
Signature of Donor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Library Staff Signature

\_\_\_\_\_  
Date

*The list of items donated may be attached or listed below.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please return completed form to:**  
Technical Services Librarian  
Tun Dr Lim Chong Eu Library  
Wawasan Open University  
54 Jalan Sultan Ahmad Shah  
10050 Penang  
Malaysia

**Tel: 604-2180 159/178**

**Fax: 604-227 9214**

**Email: [library@wou.edu.my](mailto:library@wou.edu.my)**