



## INSTITUTIONAL MEMBERSHIP (CAP ONLY) APPLICATION FORM

### HOW TO APPLY

Please complete the application form and return it with your payment\*\* to:

**Circulation Services Librarian**  
**Tun Dr Lim Chong Eu Library**  
**Wawasan Open University [DU013(P)]**  
*Wholly owned by Wawasan Open University Sdn Bhd (700364-W)*  
**54 Jalan Sultan Ahmad Shah, 10050 Penang, Malaysia**  
Tel: 604-2180 159      Fax: 604-227 9214      Email: library@wou.edu.my

### INSTITUTIONAL APPLICANT INFORMATION *[Please type or print clearly]*

Organisation/Company .....

Company Registration No .....

Business Address .....

Business Telephone ..... Facsimile .....

Email .....

Key contact person .....

Designation ..... Telephone (O) : .....

Reasons for Application .....

.....

### MEMBERSHIP FEE *[Please tick where appropriate]*

- New application      Registration fee of RM50.00  
 RM1,000.00 for 1 to 10 users  
 RM5,000.00 for >10 but up to 50 users  
 RM10,000.00 for >50 but up to 100 users  
 RM15,000.00 for >100 but up to 200 users
- Renewal of membership      RM1,000.00 for 1 to 10 users  
 RM5,000.00 for >10 but up to 50 users  
 RM10,000.00 for >50 but up to 100 users  
 RM15,000.00 for >100 but up to 200 users



**INSTITUTION DECLARATION**

We hereby declare that the information given in this application is true, complete and that our institution will abide by the library rules if my application is approved.

Submitted by (\*Prof/Dr/Mr/Mrs/Ms) .....  
[\* please circle where applicable]

Designation .....

.....  
Authorised Signature/Company Stamp Date

**\*\* PAYMENT** [Please tick where appropriate]

I hereby enclose a cheque in the amount of RM ..... Cheque No .....  
Cheque should be crossed and made payable to **WAWASAN OPEN UNIVERSITY SDN BHD**

I hereby enclose cash in the amount of RM .....

Interbank transfer

**Payee Name : WAWASAN OPEN UNIVERSITY SDN BHD**  
**CIMB Account No. : 8004295774**

. I hereby enclose receipt in the amount of RM.....

**FOR LIBRARY USE ONLY**

Date received .....

Membership  Accepted  Rejected

Institutional Membership No .....

Login-ID (issued by ITS) .....

Membership period .....

Cheque No ..... Receipt No .....